

# IMPORTANT DEADLINE DATES



## GENERAL HOUSING

### **MAY 9, 2023**

- Exhibitor registration and housing opens for all exhibitors

### **JUNE 16, 2023**

- Deadline to agree and guarantee room block with a valid credit card with expiration date after 2023

### **JUNE 19, 2023**

- Deadline to reduce room block without penalty
  - Prior this date, submit request to Maritz Global Events at [theutilityexpo-exh@maritz.com](mailto:theutilityexpo-exh@maritz.com) to cancel or release room(s) from the room block without penalty

### **AUGUST 11, 2023**

- \$100 cancellation fee per room will apply to the number of rooms cancelled or released on or before August 11, 2023
- Deadline to enter unique guest name(s) (no duplicates allowed) for all room(s) within your hotel room block, any room(s) without names assigned may be cancelled on August 12, 2023 at the rate of one night's room and tax cancellation fee per room at the highest room rate within your room block.

### **SEPTEMBER 5, 2023**

- One night's room and tax cancellation fee per room will apply
- Cancellation fee is charged equal to the highest room rate within your room block

### **ON OR AFTER SEPTEMBER 6, 2023**

- Hotels may charge a deposit to the credit card provided in the amount of the first night's room rate plus tax on or after September 6, 2023. Hotel will retain the deposit. Please verify the deposit policy with your specific hotel as policies vary.